

2022-2024 Budget Calendar

Sept./Oct. 2023	Meeting with Cabinet, Principals, Directors, and Coordinators to discuss the upcoming budget process for the 2023-2024 budget.
October 11, 2022	Discuss WinCap Budget Development and timelines to all Buildings and Departments to begin the budget process. Budget Calendar Adoption by the Board of Education.
October 25, 2022	BOCES preliminary service requests are due.
November 22, 2022	Review the 2023-2024 budget calendar and presentation of budget assumptions to the Finance Committee.
December 20, 2022	Review the 2023-2024 budget calendar and presentation of budget assumptions to the Board of Education.
Dec. 2022 – Jan. 2023	Buildings and Departments will be developing non-staffing budgets. Budgets will be submitted to the Assistant Superintendent for Business in February.
January 23, 2023	2023-2024 Preliminary Budget and Revenues, Fund Balance, and Reserves presented to the Finance Committee.
January 24, 2023	2023-2024 Preliminary Budget and Revenues, Fund Balance, and Reserves presented to the Board of Education.
Jan. 2023 – Feb. 2023	Buildings and Departments will be developing staffing budgets. Staffing budgets and proposals will be submitted to the Assistant Superintendent for Business for review with the District Cabinet in early March.
February 16, 2023	Workshop – Budget Ambassador.
February 28, 2023	Review final Tax Cap Calculation, discussion of School Bus purchase proposition, presented to the Finance Committee.
March 9, 2023	Workshop – Budget Ambassador
March 14, 2023	Review final Tax Cap Calculation, discussion of School Bus purchase proposition, presented to the Board of Education. Tax Levy Limit Calculation due to the Office of the State Comptroller on 3/1/2023.
March 20, 2023	Budget presentation to Finance Committee
March 28, 2023	Budget and Revenue updates and Tax Rate projections were presented to the Board of Education. Approval of School Bus Proposition.
April 10, 2023	Workshop – Budget Ambassador (If needed).
April 12, 2023	Budget Workshop with the Board of Education. (<u>If needed</u> prior to Board adoption).
April 18, 2023	Budget Adoption by the Board of Education. Property Tax Report Card submitted to SED within 24 hours after budget adoption by the Board of Education.
May 2, 2023	Public Budget Hearing and Meet the Candidates Night. Required Budget documents are available 14 days prior to the budget vote.
May 4 - 10, 2023	Budget newsletter and notice mailed to eligible voters after budget hearing, but at least six days prior to the vote.
May 16, 2023	Annual Budget Vote and Board of Education Election – High School.